

ISLE AU HAUT SCHOOL COMMITTEE

August 15, 2016

Meeting Minutes

School Committee Members Present: Karen Teague, Kendra Chubbuck, Alison Richardson, Roz Santaspage

Absent: Sue MacDonald

Staff Present: Rita MacWilliam, [Chris Elkington (via conference call)]

1. Call to Order and Declaration of a Quorum

Kendra opened the meeting and declared a quorum at 7:04 p.m.

2. Minutes

The Minutes from 7/18/16 were reviewed. A Motion was made by Alison to accept the minutes as written. Vote: 4 in favor; 0 opposed.

3. Teacher's Report

Rita has complete enrollment packets ready to distribute to parents. Orders are coming in for books and materials. She would like to order some cork bulletin boards and a larger porcelain dry erase board to cover the green chalkboard. She has disposed of some items, and added new and rearranged for the school year.

The TLC is planning the first field trip for October.

She has met with the bookkeeper and set up a system for paying for her health insurance premiums and deductibles.

4. Superintendent's Report

The School Board regulation books have been mailed to Kendra. All school board members must complete Freedom of Access Law training. He will send us the information.

He informed us that a lot of money has been spent in advertising and he just signed a contract with a new company that will save us money. Also, the Union server crashed twice in two weeks and they will be backing up their work with another host to prevent losing information in the future.

Donna DeWitt has resigned as bus driver. We need to post for the position. It will be a closed bid and open until the position is filled.

5. Citizens Comments

No citizens present.

6. Art and Music Teacher Update

Chris and Rita will set up interviews for next week. There is one applicant for each position

7. Maintenance Update

The furnace will be cleaned tomorrow. This will cost around \$200 including boat fare.

Alvah has installed the screen door and set up a hose to continuously empty the dehumidifier. He also rolled up the carpets and washed the entry way due to a musty smell. Air quality has improved.

A bid was received by Alvah for work at the school based on budget and material. After much discussion, a Motion was made by Karen to approve Alvah's bid at \$25/hour for up to 24 hours per week to begin with priority projects as approved by the School Board. He will submit an update every two weeks to a maintenance committee apprised of two board members before he continues. Vote: 4 in favor; 0 opposed.

A Motion was made by Kendra to appoint Roz and Alison to the maintenance committee. Vote: 4 in favor; 0 opposed.

8. Policies

Chris will give us copies of Deer Isle's policies and student handbook. Chris discussed our volunteer policy and informed us of an alternative policy for volunteers that are known to us and not left unsupervised with children. This would excuse these volunteers from having to be fingerprinted. He will forward the information to us.

9. New Business

A letter was received from Caroline Moore at the Island Institute. She helps coordinate scholarship programs for island students and would like to come out and talk to the school board.

Paula's tea will be held on August 29th at 2:00 p.m. at the Town Hall. Char and Melie will cater. The School Board suggests spending up to \$500 from the student and staff celebration budget on this.

The next School Board meeting will be August 29, 2016 at 7:00 p.m.

11. Adjourn

Kendra made a Motion to adjourn. Vote: 4 in favor; 0 opposed. The meeting was adjourned at 8:42 p.m.

Respectfully Submitted,

Karen Teague, Secretary