

## ISLE AU HAUT SCHOOL COMMITTEE

October 14, 2016

Meeting Minutes

School Committee Members Present: Karen Teague, Kendra Chubbuck, Alison Richardson

Staff Present: Rita MacWilliam, Chris Elkington (via conference call)

Absent: Roz Santaspago, Sue MacDonald

### 1. Call to Order and Declaration of a Quorum

Kendra opened the meeting and declared a quorum at 8:34 a.m.

### 2. Minutes

The Minutes from September 16, 2016 were reviewed. A Motion was made by Alison to approve the Minutes as written. Vote: 3 in favor; 0 opposed.

The Minutes from September 21, 2016 were reviewed. A Motion was made by Kendra to approve the Minutes as written. Vote: 3 in favor; 0 opposed.

The Minutes from October 3, 2016 were reviewed. A Motion was made by Kendra to approve the Minutes as written. Vote: 3 in favor; 0 opposed.

### 3. Superintendent's Report

Chris was unable to get in touch with the candidate for Music teacher until yesterday. He talked to her about coming out next week, possibly the 18<sup>th</sup> or 19<sup>th</sup>. Chris will contact her and have her reach out to Rita to coordinate an interview.

He has been trying to get a teacher from Deer Isle to work with Rita on middle school social studies and science curriculums. He has talked to two teachers who are willing to work with Rita and will get them in touch with her.

The Union Policy Committee has started meeting and they are willing to share with Isle au Haut what they are working on. After their next meeting sometime in November, they will be happy to have someone from IaH join their committee. The goals of the committee will be to 1. Organize a Policy Book; 2. Make it electronic so it can be easily accessed and updated; 3. Make policies within the Union the same.

### 4. Teacher's Report

See attached report from Rita MacWilliam dated October 14, 2016.

Rita proposed that we have 6 reporting periods for the year. Three written and three conferences. Most of the TLC schools are on this trimester schedule. A Motion was made by Karen to approve Rita's suggested 6 reporting periods for the year and add them to the School Calendar. Vote: 3 in favor; 0 opposed.

### 5. Maintenance

The sump pump was installed and hardwired. Rita was unsure if they installed safety covers on the downstairs light, but she will check and let us know.

Alison will be writing up bids for the gutters and concrete pad and steps to be fixed. She will post.

#### 6. Schedule of November Meeting

Kendra requested that the November meeting be rescheduled as she has another meeting that day. After discussion, it was decided that we would keep the original date unless we did not have a quorum.

#### 7. Agenda and Posting of Meetings

There was discussion regarding who is responsible to prepare the Agenda and post for meetings seven days in advance as it has not been getting done on time. In the past it has been the chair of the board. It was decided that Kendra, as co-chair, will take on the responsibility to post seven days in advance.

#### 8. Citizens Comments

Rudy and Dorothy Graf attended the meeting. Rudy had a couple of questions throughout the meeting that were responded to. He also let us know that he thinks the board is looking great and seems to be dealing with important issues and working together.

#### 9. Adjourn

Karen made a Motion to adjourn. Vote: 3 in favor; 0 opposed. The meeting was adjourned at 9:22 a.m.

Respectfully Submitted,

Karen Teague, Secretary