

**Looking for a person to fill the following contract ASAP. Please contact the Board Chair Kendra Chubbuck if you have interest**

**Isle Au Haut  
2017-2018 MAINTENANCE CONTRACTOR AGREEMENT**

The School Committee of Isle Au Haut hereby agrees to employ you, \_\_\_\_\_ from **September 15, 2017 to June 30, 2018** as **Isle Au Haut School Maintenance Contractor**, at an hourly rate of \$40.00 for up to 250 hours payable in biweekly installments.

Job duties will include but are not limited to, if qualified to do so, as follows:

- Performs minor and major repair of school building following historical period expectations as appropriate.
- Assesses needs for major repairs and reports to School Board Chair and/or Superintendent.
- Performs preventive maintenance procedures on building, mechanical equipment on a scheduled basis; inspects belts, checks fluid levels, replaces filters, repairs or replaces broken parts.
- Assists with the renovation/remodeling of building; repairs plaster and drywall; paints building structures.
- Replaces broken windows; repairs doors, door locks and closets etc.
- May obtain estimates for supplies, repair parts; orders parts as needed with approval of board chair/or superintendent.
- Assists school board, school board chair or superintendent with finding contractors for mechanical issues as needed.

Either party with thirty days' notice may terminate this contract.

Please sign and return one copy of this agreement and keep one copy for your records.

*Note: This notice is contingent upon your having met all of the criminal background check/fingerprinting requirements as determined by the State of Maine.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Address:  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_