

Isle au Haut School Committee
Regular Meeting Minutes
June 29, 2011

Board Members Present: Sue MacDonald, Kirsten Barter and H. Louise Bernstone, Kelly Hawkes

Board Member Absent: Bernadine Barter

Staff Present: Paula Greatorex, Robert Webster

Citizens and Guests Present: None

1. Call to Order

Sue opened the meeting and declared a quorum at 8:34 p.m.

2. Approval of Minutes

Motion by Sue, second by Louise, to accept the April 28, 2011 minutes as read.

Vote: 4 yes; 0 no.

3. Teacher's Report

- Paula reviewed end of the year activities. She recommended summer school program for two students. Sue will post the summer tutor position.
- She distributed her end of year curriculum report summarizing the academic work of the year.
- She has been getting notices from the MLTI Program that the laptops will have to be returned unless the school leases the laptops for the younger students. REAP funds can be used to cover the leasing costs until the students reach the seventh grade.
- Anne Claude Cotty created a student art calendar at a cost of \$700 for printing the calendar. This will be sold at the August 6th 100th Year School Anniversary Celebration.
- The August 6th celebration will include the pot luck and pie auction. She would like the pie auction to be a silent auction this year. Lisa suggested hiring a music trio and school tours. Paula needs help organizing activities for the celebration.
- Paula asked for a leave of absence for the birth of her first grandchild during the first two weeks of September. She suggested employing Kathie Fiveashe as the substitute if the leave of absence is approved.
- Paula is working with special education service providers on a student's I.E.P. for next year.
- The island teacher retreat is August 19-22, the Inter-Island event is September 28-29 and Inter-Island fall field trip is the week of October 24th.

Motion by Sue, second by Kelly, to approve payment of the MLTI lease costs from REAP funds for the laptops for 2011-12. Vote: 4 yes; 0 no.

Motion by Sue, second by Louise, to approve payment of the printing costs for the student art calendars. Vote: 4 yes; 0 no.

Motion by Louise, second by Sue, to approve Paula's leave of absence and employ Kathie Fiveashe at the established substitute rate or \$85 per day if there is no rate set in policy. Vote: 4 yes; 0 no.

Motion by Sue, second by Louise, to approve the cost of the advertisement in the Island Advantages. Vote: 4 yes; 0 no.

Motion by Louise, second by Kirsten, to approve payment for Donna to clean the school prior to the open house. Vote: 4 yes; 0 no.

Motion by Louise, second by Kelly, to approve payment for a trio to play at the 100th anniversary

celebration up to but not exceeding \$1000 plus expenses for travel and parking. Vote: 4 yes; 0 no.

4. Superintendent's Report

Bob presented the July financial statement. Preparations for the audit are underway. Bob attended the Commissioners Conference June 27 and 28. Commissioner of Education Steve Bowen is interested in working with superintendents to plan the redesign the Department of Education.

5. 2011-12 School Calendar

Bob didn't bring a 2011-12 draft calendar. Paula raised the issue of a March vacation compared to vacations in February and April. The general feeling was to go back to the two, separate vacations. Bob will send a draft calendar to Sue for the July meeting.

6. Electrician and Swingset Updates

The swingset has arrived. Louise has spoken to Bill Stevens about installation of the swingset. She has gotten a copy of the installation instructions to Bill. He will give us an estimate.

Disposal of the existing swingset is a question. Sue has not received any word from the electrician Terry Wessell on the electrical work that is needed at the school. Paula reported that TDS is upgrading telephone and communications equipment at the school.

7. Policies

Bob provided copies of sample policies on school committee vacancies, public's right to know/freedom of access, and school committee member freedom of access law training. Sue conducted a first reading of the draft school committee vacancies policy. **Motion by Sue, second by Louise, to approve the first reading of the School Committee Vacancies policy as amended. Vote: 4 yes; 0 no.** The other two policies will be taken up at the July meeting.

8. Citizen's Comments

There were no citizen comments.

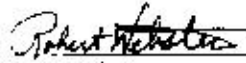
9. Other Business

The next meeting of the school committee will be on Wednesday, July 27 at 7:00 p.m. Agenda items will be swingset, electrician, 100th anniversary celebration plans, policies, and school calendar. Paula will contact Donna about cleaning the school prior to the celebration.

10. Adjournment

Motion by Sue, second by Kelly, to adjourn the meeting at 10:14 p.m.

Respectfully Submitted,



Robert Webster
Superintendent of Schools

Isle au Haut General Fund Budget Report

Report # 2729

Statement Code: BR-Gen

Account Number / Description	Revised Budget	Reporting Period	Encumbrances	Amt Remaining	% Remaining
	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011
State Share					
1000-0000-0000-43111-000 State Educ Subsidy	(5,503.00)	(5,044.24)	0.00	(458.76)	8.33 %
Total State Share	\$(5,503.00)	\$(5,044.24)	\$0.00	\$(458.76)	8.33 %
Local Share					
1000-0000-0000-41211-000 Local EPS Allocation	(134,793.00)	(134,793.00)	0.00	0.00	0.00 %
1000-0000-0000-41213-000 Additional Local Funds	(84,881.00)	(84,881.00)	0.00	0.00	0.00 %
Total Local Share	\$(219,674.00)	\$(219,674.00)	\$0.00	\$0.00	0.00 %
Balance Forward					
1000-0000-0000-41000-000 Bal Frwd/Audit	(9,600.70)	(21,350.60)	0.00	11,749.90	(122.38)%
Total Balance Forward	\$(9,600.70)	\$(21,350.60)	\$0.00	\$11,749.90	(122.38)%
TOTAL EPS REVENUE	\$(234,777.70)	\$(246,068.84)	\$0.00	\$11,291.14	(4.80)%
TOTAL REVENUE	\$(234,777.70)	\$(246,068.84)	\$0.00	\$11,291.14	(4.80)%

Isle au Haut General Fund Budget Report

Account Number / Description	Revised Budget	Reporting Period	Encumbrances	Amt Remaining	% Remaining
	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011
Regular Programs - Elementary					
1000-1100-1000-51010-010 Reg Instr Prof Educ Salaries	64,107.67	63,100.00	0.00	1,007.67	1.57 %
1000-1100-1000-51021-010 Reg Instr ET1 Salaries	12,972.75	13,728.17	0.00	(755.42)	(5.82)%
1000-1100-1000-51230-010 Reg Instr Temporary Salaries	850.00	0.00	0.00	850.00	100.00 %
1000-1100-1000-52110-010 Reg Instr Health Prof	6,975.00	7,041.64	0.00	(66.64)	(0.95)%
1000-1100-1000-52111-010 Reg Instr Dental Prof	260.00	270.91	0.00	(10.91)	(4.19)%
1000-1100-1000-52120-010 Reg Instr Health ETs	5,272.00	5,322.93	0.00	(50.93)	(0.96)%
1000-1100-1000-52121-010 Reg Instr Dental ETs	182.00	189.61	0.00	(7.61)	(4.18)%
1000-1100-1000-52210-010 Reg Instr Medi/FICA Prof	929.56	915.20	0.00	14.36	1.54 %
1000-1100-1000-52220-010 Reg Instr Medi/FICA ETs	992.41	1,050.26	0.00	(57.85)	(5.82)%
1000-1100-1000-52230-010 Reg Instr Medi/FICA Instr Subs	50.00	0.00	0.00	50.00	100.00 %
1000-1100-1000-52610-010 Reg Instr Unemp Prof	460.72	217.55	0.00	243.17	52.78 %
1000-1100-1000-52620-010 Reg Instr Unemp ETs	175.56	81.64	0.00	93.92	53.49 %
1000-1100-1000-52630-010 Reg Instr Unemp Instr Subs	10.00	0.00	0.00	10.00	100.00 %
1000-1100-1000-53200-010 Reg Instr Prof Educational Svcs	500.00	400.00	0.00	100.00	20.00 %
1000-1100-1000-54320-010 Reg Instr Tech Repair & Maint Svcs	100.00	0.00	0.00	100.00	100.00 %
1000-1100-1000-55610-950 Reg Instr Elem Public Tuition In-State	3,990.00	1,533.84	0.00	2,456.16	61.55 %
1000-1100-1000-55800-010 Reg Instr Staff Travel Other	1,700.00	777.00	0.00	923.00	54.29 %
1000-1100-1000-56100-010 Reg Instr General Supplies	4,400.00	1,738.05	0.00	2,661.95	60.49 %
1000-1100-1000-56110-010 Reg Instr Equipment & Furniture	1,000.00	44.99	0.00	955.01	95.50 %
1000-1100-1000-56400-010 Reg Instr Books and Periodicals	1,700.00	641.69	0.00	1,058.31	62.25 %
1000-1100-1000-56500-010 Reg Instr Technology Supplies	800.00	35.98	0.00	764.02	95.50 %
1000-1100-1000-56600-010 Reg Instr Audiovisual Supplies	250.00	0.00	0.00	250.00	100.00 %
Total Reg Programs - Elem	\$107,677.67	\$97,089.46	\$0.00	\$10,588.21	9.83 %
Regular Programs - Secondary					
1000-1200-1000-55610-990 Secondary Public Tuition In-State	0.00	8,798.42	0.00	(8,798.42)	—
1000-1200-1000-55630-990 Secondary Private Tuition	37,000.00	17,596.82	0.00	19,403.18	52.44 %
1000-1200-1000-55680-990 Secondary Insured Value Factor	834.00	439.92	0.00	394.08	47.25 %
Total Reg Programs - Secondary	\$37,834.00	\$26,835.16	\$0.00	\$10,998.84	29.07 %
Special Educ Instruction					
1000-2100-1000-51021-010 SpEd ET1 Salaries	2,965.20	159.27	0.00	2,805.93	94.62 %
1000-2100-1000-51230-010 SpEd Sub Salaries	100.00	0.00	0.00	100.00	100.00 %
1000-2100-1000-51231-010 SpEd Tutor Salaries	350.00	0.00	0.00	350.00	100.00 %
1000-2100-1000-51500-010 SpEd Stipend	1,103.13	1,103.00	0.00	0.13	0.01 %
1000-2100-1000-52120-010 SpEd Health ETs	1,205.00	1,066.24	0.00	138.76	11.51 %
1000-2100-1000-52121-010 SpEd Dental ETs	42.00	47.98	0.00	(5.98)	(14.23)%
1000-2100-1000-52200-010 SpEd Medi/FICA Stipend	16.00	15.86	0.00	0.14	0.87 %
1000-2100-1000-52220-010 SpEd Medi/FICA ETs	226.84	12.79	0.00	214.05	94.36 %
1000-2100-1000-52230-010 SpEd Medi/FICA Instr Subs	8.00	0.00	0.00	8.00	100.00 %
1000-2100-1000-52600-010 SpEd Unemp Stipend	23.05	3.21	0.00	19.84	86.07 %
1000-2100-1000-52620-010 SpEd Unemp ETs	40.13	1.34	0.00	38.79	96.66 %
1000-2100-1000-52630-010 SpEd Unemp Instr Subs	2.00	0.00	0.00	2.00	100.00 %

Isle au Haut General Fund Budget Report

Report # 2729

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	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011	7/1/2010 - 6/30/2011
1000-2100-1000-55800-010 SpEd Staff Travel Other	100.00	0.00	0.00	100.00	100.00 %
1000-2100-1000-56100-010 SpEd General Supplies	200.00	140.10	0.00	59.90	29.95 %
1000-2100-1000-56400-010 SpEd Books and Periodicals	0.00	76.55	0.00	(76.55)	---
1000-2500-2330-55610-950 SpEd Elem Public Tuition In-State	12,495.00	240.56	0.00	12,254.44	98.07 %
1000-2500-2330-55610-990 SpEd HS Public Tuition In-State	0.00	1,667.32	0.00	(1,667.32)	---
1000-2800-2140-53440-010 SpEd Psych Contr Srves Elem	500.00	0.00	0.00	500.00	100.00 %
1000-2800-2140-53440-300 SpEd Psych Contr Srves HS	0.00	1,650.00	0.00	(1,650.00)	---
1000-2810-1000-51231-010 SpEd Summer Tutor Salaries	0.00	687.50	0.00	(687.50)	---
1000-2810-1000-52230-010 SpEd Summer Medi/FICA Tutors	0.00	9.96	0.00	(9.96)	---
Total Spec Educ Instr	\$19,376.35	\$6,881.68	\$0.00	\$12,494.67	64.48 %
Office of Special Education					
1000-2500-2330-51040-900 Spec Srves Ofc Admin Salary	796.00	796.00	0.00	0.00	0.00 %
1000-2500-2330-51180-900 Spec Srves Ofc Support Salary	341.00	341.00	0.00	0.00	0.00 %
1000-2500-2330-52240-900 Spec Srves Ofc Medi/FICA Admin	12.00	11.54	0.00	0.46	3.83 %
1000-2500-2330-52280-900 Spec Srves Ofc Medi/FICA Support	26.00	26.08	0.00	(0.08)	(0.30)%
1000-2500-2330-52640-900 Spec Srves Ofc Unemp Admin	12.00	7.33	0.00	4.67	38.91 %
1000-2500-2330-52680-900 Spec Srves Ofc Unemp Support	5.00	5.13	0.00	(0.13)	(2.60)%
1000-2500-2330-53440-900 Spec Services Ofc (Prorate)	20.00	20.00	0.00	0.00	0.00 %
1000-2500-2330-55800-900 Spec Srves Ofc Staff Travel Other	75.00	0.00	0.00	75.00	100.00 %
Total Special Educ Ofc	\$1,287.00	\$1,207.08	\$0.00	\$79.92	6.20 %
Other Instruction					
1000-4300-1000-51231-010 Reg Summer Tutor Salaries	0.00	687.50	0.00	(687.50)	---
1000-4300-1000-52230-010 Reg Summer Medi/FICA Tutors	0.00	9.96	0.00	(9.96)	---
Total Other Instruction	\$0.00	\$697.46	\$0.00	\$(697.46)	---
Health Services					
1000-0000-2130-53400-010 Health Other Prof Srves	150.00	0.00	0.00	150.00	100.00 %
Total Health Services	\$150.00	\$0.00	\$0.00	\$150.00	100.00 %
Instr Staff Training					
1000-0000-2213-52510-010 Tuition Reimb Prof	250.00	0.00	0.00	250.00	100.00 %
1000-0000-2213-52520-010 Tuition Reimb ET	250.00	0.00	0.00	250.00	100.00 %
1000-0000-2213-53300-010 Training & Prof Dev Srves	100.00	0.00	0.00	100.00	100.00 %
1000-0000-2213-55810-010 Staff Travel for Prof Dev	100.00	0.00	0.00	100.00	100.00 %
Total Instr Staff Training	\$700.00	\$0.00	\$0.00	\$700.00	100.00 %
School Committee Services					
1000-0000-2310-51500-900 School Cmte Stipends	1,300.00	1,100.00	0.00	200.00	15.38 %
1000-0000-2310-52200-900 School Cmte Medi/FICA Stipends	100.00	84.15	0.00	15.85	15.85 %
1000-0000-2310-52600-900 School Cmte Unemp Stipends	19.00	22.99	0.00	(3.99)	(21.00)%
1000-0000-2310-53400-900 School Cmte Other Prof Srves	1,625.00	895.25	0.00	729.75	44.90 %
1000-0000-2310-53450-900 School Cmte Legal Services	500.00	0.00	0.00	500.00	100.00 %
1000-0000-2310-55200-900 School Cmte Liability Insurance	125.00	125.00	0.00	0.00	0.00 %

Isle au Haut General Fund Budget Report

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1000-0000-2310-55400-900 School Cmte Advertising	250.00	0.00	0.00	250.00	100.00 %
1000-0000-2310-58100-900 School Cmte Dues and Fees	95.00	81.00	0.00	14.00	14.73 %
1000-0000-2310-58140-900 School Cmte Conference Fees	250.00	0.00	0.00	250.00	100.00 %
1000-0000-2310-58150-900 School Cmte Fingerprinting Fees	55.00	0.00	0.00	55.00	100.00 %
1000-0000-2314-55000-900 Electns/Refndm Postage, Advert, Printng	60.00	0.00	0.00	60.00	100.00 %
Total School Committee Srves	\$4,379.00	\$2,308.39	\$0.00	\$2,070.61	47.28 %
Office of the Superintendent					
1000-0000-2320-51040-900 Supt Ofc Admin Salaries	3,618.00	3,618.00	0.00	0.00	0.00 %
1000-0000-2320-51180-900 Supt Ofc Support Salaries	473.00	473.00	0.00	0.00	0.00 %
1000-0000-2320-52240-900 Supt Ofc Medi/FICA Admin	52.00	52.46	0.00	(0.46)	(0.88)%
1000-0000-2320-52280-900 Supt Ofc Medi/FICA Support	36.00	36.18	0.00	(0.18)	(0.50)%
1000-0000-2320-52640-900 Supt Ofc Unemp Admin	53.00	33.28	0.00	19.72	37.20 %
1000-0000-2320-52680-900 Supt Ofc Unemp Support	7.00	7.11	0.00	(0.11)	(1.57)%
1000-0000-2320-53410-900 Asmt for Admin (Supt Ofc Prorate)	1,027.00	1,027.00	0.00	0.00	0.00 %
1000-0000-2320-55800-900 Supt Ofc Staff Travel Other	300.00	0.00	0.00	300.00	100.00 %
Total Superintendent Ofc	\$5,566.00	\$5,247.03	\$0.00	\$318.97	5.73 %
Central Services					
1000-0000-2500-51180-900 Cntrl Srves Support Salaries	1,259.00	1,259.00	0.00	0.00	0.00 %
1000-0000-2500-52280-900 Cntrl Srves Medi/FICA Support	96.00	96.32	0.00	(0.32)	(0.33)%
1000-0000-2500-52680-900 Cntrl Srves Unemp Support	18.00	18.95	0.00	(0.95)	(5.27)%
1000-0000-2500-53410-900 Asmt for Admin (Cntrl Srves Prorate)	125.00	125.00	0.00	0.00	0.00 %
Total Central Services	\$1,498.00	\$1,499.27	\$0.00	\$(1.27)	(0.08)%
School Administration					
1000-0000-2400-55300-010 School Admin Communications	950.00	748.99	0.00	201.01	21.15 %
Total School Administration	\$950.00	\$748.99	\$0.00	\$201.01	21.15 %
Student Transportation					
1000-0000-2700-55130-900 Room/Board in Lieu of Transp	19,280.00	16,771.17	0.00	2,508.83	13.01 %
1000-0000-2700-55190-950 Student Transp by Indiv In Distr	7,400.00	7,400.00	0.00	0.00	0.00 %
1000-0000-2700-55200-900 Stu Transp Insurance	1,100.00	0.00	0.00	1,100.00	100.00 %
1000-0000-2700-56260-900 Student Transp Motor Fuels	400.00	0.00	0.00	400.00	100.00 %
1000-0000-2750-51020-900 SpEd Transp Aide Salaries	1,711.50	81.50	0.00	1,630.00	95.23 %
1000-0000-2750-52220-900 SpEd Transp Aide Medi/FICA	130.93	6.23	0.00	124.70	95.24 %
1000-0000-2750-52620-900 SpEd Transp Aide Unemp	35.77	1.70	0.00	34.07	95.24 %
1000-0000-2750-55140-900 SpEd Transp by Company	630.00	318.00	0.00	312.00	49.52 %
1000-0000-2750-55190-900 SpEd Transp by Indiv	3,213.00	2,028.00	0.00	1,185.00	36.88 %
Total Student Transportation	\$33,901.20	\$26,606.60	\$0.00	\$7,294.60	21.51 %
Operations and Maintenance					
1000-0000-2600-55200-010 Operations Building Insurance	750.00	750.00	0.00	0.00	0.00 %
1000-0000-2600-56050-010 Operations Equipment & Furniture	150.00	0.00	0.00	150.00	100.00 %
1000-0000-2600-56220-010 Operations Electricity	1,500.00	1,291.44	0.00	208.56	13.90 %

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1000-0000-2600-56230-010 Operations Bottled Gas	500.00	220.50	0.00	279.50	55.90 %
1000-0000-2600-56240-010 Operations Oil	3,500.00	3,539.36	0.00	(39.36)	(1.12)%
1000-0000-2610-51180-010 Custodial Regular Salaries	7,161.00	7,344.31	0.00	(183.31)	(2.55)%
1000-0000-2610-52280-010 Custodial Medi/FICA Regular	547.81	561.81	0.00	(14.00)	(2.55)%
1000-0000-2610-52680-010 Custodial Unemp Regular	149.67	102.35	0.00	47.32	31.61 %
1000-0000-2610-56000-010 Custodial General Supplies	550.00	492.59	0.00	57.41	10.43 %
1000-0000-2620-54310-010 Repair & Maint Srvc	2,000.00	2,816.00	0.00	(816.00)	(40.80)%
1000-0000-2620-56000-010 Repair & Maint General Supplies	150.00	183.38	0.00	(33.38)	(22.25)%
Total Operations/Maint	\$16,958.48	\$17,301.74	\$0.00	\$(343.26)	(2.02)%
Contingency					
1000-0000-0000-59000-010 Contingency	4,500.00	0.00	0.00	4,500.00	100.00 %
Total Contingency	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.00 %
TOTAL EPS EXPENSE	\$234,777.70	\$186,422.86	\$0.00	\$48,354.84	20.59 %
TOTAL EXPENSE	\$234,777.70	\$186,422.86	\$0.00	\$48,354.84	20.59 %
Expense - Revenue	\$0.00	\$(59,645.98)	\$0.00	\$59,645.98	--