

**Isle au Haut School Committee
Regular Meeting Minutes
May 24, 2012**

Board Members Present: Sue MacDonald, H. Louise Bernstone, Bernadine Barter, Kelly Hawkes
Board Member Absent: Kirsten Barter
Staff Present: Paula Greatorex, Robert Webster
Citizens and Guests Present: None

1. Call to Order

Sue opened the meeting and declared a quorum at 8:36 a.m.

2. Approval of Minutes

Motion by Sue, second by Louise, to approve the minutes of February 16, 2012 as corrected.

Vote: 4 yes; 0 no.

Motion by Louise, second by Sue, to approve the minutes of April 11, 2012 as written.

Vote: 4 yes; 0 no.

3. Teacher's Report

- The spring book groups are continuing through Skype
- Science projects will be finishing up for the Inter-Island Celebration of Learning
- The spring trip to Boston was a very successful. There was a lot of interaction among students from the various schools.
- Paula provided a quote from an Haskell Electric in Stonington.
- Erica Walstrom's high school class will visit on May 30th.
- The outer island TLC celebration will be May 29th at 5:00 p.m.
- Opera Americana is June 1st. The potluck is at 5:30 p.m. and the performance is at 6:30 p.m.
- Head Harbor Picnic is June 8 at 11:00 a.m.
- Counselor Hector Sapien visited the school to meet with students, parents and the teacher. He'll come again on May 31.
- Music teacher Mike Schrader wants to bring the Brooklin School band to the school on June 4th. IAH students will play with the visiting band.
- The school nurse checkup has not occurred this year. She'll have to make arrangements for the DI-S nurse to come to IAH.

Kelly asked if the counselor would provide a report. Paula will check. Bernadine asked how many students went on the Boston trip.

Motion by Sue, second by Bernadine, to approve the cost of boat fare to bring the Brooklin band with parent chaperones to IAH. Vote: 4 yes; 0 no.

Motion by Sue, second by Louise, to take agenda item #6 out of order. Vote: 4 yes; 0 no.

Chimney flashing: Rob got up on the roof. The flashing needs to be replaced. He will caulk several areas until the work can be completed after school is out for the summer. Sue will call Rob to get more information on who might do the work.

Electrician: Sue spoke with Haskell's in Blue Hill. He is looking into getting grant money from Efficiency Maine so that the project will cost less.

Motion by Sue, second by Kelly, to call Haskell in Blue Hill. If he doesn't respond within a week, Sue has authorization to go ahead with getting the work done by Curt Haskell at a cost not to exceed \$1,400. Vote: 4 yes; 0 no.

4. Superintendent's Report

- Bob distributed the approved 2012-13 IAH school calendar.
- He provided copies of the monthly financial statement.
- The School Union 76 superintendent search is underway with interviews likely the week of May 29th. Two of the four applicants will be interviewed. If neither candidate is acceptable, the Union 76 board will engage an interim superintendent for part or all of the coming school year. Bob is not eligible to continue as superintendent for IAH. He cannot continue in any position that is part of the Maine Public Employees Retirement System for at least thirty days after his retirement on July 31, 2012. Bob offered to accompany the new superintendent or interim superintendent to IAH in July to introduce the new person to the IAH school committee.
- The Deer Isle-Stonington school nurse has submitted her resignation

5. Policies

Sue conducted the first reading of the Professional Ethics Policy. The second sentence in paragraph three was amended to read "If the concern involves an immediate supervisor, the employee may request a third party also be included in any meeting with the supervisor." **Motion by Sue, second by Louise, to accept the first reading of the policy as amended. Vote: 4 yes; 0 no.**

Sue conducted the first reading of the Student Affirmative Action Complaint Procedure Policy. Policy numbers and references to Brooklin will be deleted. **Motion by Sue, second by Kelly, to accept the first reading of the policy as amended. Vote: 4 yes; 0 no.**

Sue conducted the first reading of the Staff Affirmative Action Grievance Procedure Policy. Policy numbers and references to Brooklin will be deleted. **Motion by Sue, second by Kelly, to accept the first reading of the policy as amended. Vote: 4 yes; 0 no.**

6. Updates on Chimney or Electrician

This item was taken up earlier in the agenda.

7. Citizen's Comments

No citizens were in attendance.

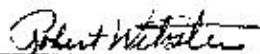
8. Other Business

Louise asked how the high school student is doing in Winslow. No direct reports have been received on the student's progress. Louise insisted that action needed to be taken in regard to unsupervised children using a gun before and after school. Louise will draft a letter for review by the school to send to parents about state law regarding the prohibition of guns on school premises. The next meeting will be Thursday, June 21st at 8:30 a.m. The agenda will include policies, chimney/electrician, attendance policy, gun issue and second reading of policies.

9. Adjournment

Motion by Sue, second by Louise, to adjourn the meeting at 10:40 a.m. Vote: 4 yes; 0 no.

Respectfully Submitted,



Robert Webster
Superintendent of Schools

Isle au Haut General Fund Budget Report

Report # 3108

Statement Code: BR-Gen

Account Number / Description	Revised Budget 7/1/2011 - 6/30/2012	Reporting Period 7/1/2011 - 6/30/2012	Encumbrances 7/1/2011 - 6/30/2012	Amt Remaining 7/1/2011 - 6/30/2012	% Remaining 7/1/2011 - 6/30/2012
State Share					
1000-0000-0000-43111-000 State Educ Subsidy	(6,813.41)	(5,677.83)	0.00	(1,135.58)	16.66 %
Total State Share	\$(6,813.41)	\$(5,677.83)	\$0.00	\$(1,135.58)	16.66 %
Local Share					
1000-0000-0000-41211-000 Local EPS Allocation	(134,750.00)	(123,520.83)	0.00	(11,229.17)	8.33 %
1000-0000-0000-41213-000 Additional Local Funds	(37,728.00)	(34,584.00)	0.00	(3,144.00)	8.33 %
Total Local Share	\$(172,478.00)	\$(158,104.83)	\$0.00	\$(14,373.17)	8.33 %
Balance Forward					
1000-0000-0000-41000-000 Bal Frwd/Audit	(24,740.35)	(58,723.41)	0.00	33,983.06	(137.35)%
Total Balance Forward	\$(24,740.35)	\$(58,723.41)	\$0.00	\$33,983.06	(137.35)%
TOTAL EPS REVENUE	\$(204,031.76)	\$(222,506.07)	\$0.00	\$18,474.31	(9.05)%
TOTAL REVENUE	\$(204,031.76)	\$(222,506.07)	\$0.00	\$18,474.31	(9.05)%

Isle au Haut General Fund Budget Report

Report

Account Number / Description	Revised Budget 7/1/2011 - 6/30/2012	Reporting Period 7/1/2011 - 6/30/2012	Encumbrances 7/1/2011 - 6/30/2012	Amt Remaining 7/1/2011 - 6/30/2012	% Remaining 7/1/2011 - 6/30/2012
Regular Programs - Elementary					
1000-1100-1000-51010-010 Reg Instr Prof Educ Salaries	65,885.92	49,502.75	0.00	16,383.17	24.86 %
1000-1100-1000-51021-010 Reg Instr ET1 Salaries	13,358.63	12,013.26	0.00	1,345.37	10.07 %
1000-1100-1000-51230-010 Reg Instr Temporary Salaries	850.00	1,415.63	0.00	(565.63)	(66.54)%
1000-1100-1000-52110-010 Reg Instr Health Prof	6,791.00	6,314.00	0.00	477.00	7.02 %
1000-1100-1000-52111-010 Reg Instr Dental Prof	260.00	233.99	0.00	26.01	10.00 %
1000-1100-1000-52120-010 Reg Instr Health ETs	5,133.00	4,772.79	0.00	360.21	7.01 %
1000-1100-1000-52121-010 Reg Instr Dental ETs	182.00	163.79	0.00	18.21	10.00 %
1000-1100-1000-52210-010 Reg Instr Medi/FICA Prof	955.35	717.82	0.00	237.53	24.86 %
1000-1100-1000-52220-010 Reg Instr Medi/FICA ETs	1,021.94	919.03	0.00	102.91	10.07 %
1000-1100-1000-52230-010 Reg Instr Medi/FICA Instr Subs	50.00	46.57	0.00	3.43	6.86 %
1000-1100-1000-52610-010 Reg Instr Unemp Prof	204.24	199.79	0.00	4.45	2.17 %
1000-1100-1000-52620-010 Reg Instr Unemp ETs	77.28	77.11	0.00	0.17	0.21 %
1000-1100-1000-52630-010 Reg Instr Unemp Instr Subs	10.00	9.07	0.00	0.93	9.30 %
1000-1100-1000-53200-010 Reg Instr Prof Educational Svcs	500.00	400.00	0.00	100.00	20.00 %
1000-1100-1000-54320-010 Reg Instr Tech Repair & Maint Svcs	100.00	0.00	0.00	100.00	100.00 %
1000-1100-1000-55610-950 Reg Instr Elem Public Tuition In-State	1,368.00	1,429.26	0.00	(61.26)	(4.47)%
1000-1100-1000-55800-010 Reg Instr Staff Travel Other	1,700.00	931.50	0.00	768.50	45.20 %
1000-1100-1000-56100-010 Reg Instr General Supplies	4,400.00	1,860.04	0.00	2,539.96	57.72 %
1000-1100-1000-56110-010 Reg Instr Equipment & Furniture	1,000.00	555.42	0.00	444.58	44.45 %
1000-1100-1000-56400-010 Reg Instr Books and Periodicals	1,700.00	393.80	0.00	1,306.20	76.83 %
1000-1100-1000-56500-010 Reg Instr Technology Supplies	500.00	244.95	0.00	255.05	51.01 %
1000-1100-1000-56600-010 Reg Instr Audiovisual Supplies	250.00	0.00	0.00	250.00	100.00 %
Total Reg Programs - Elem	\$106,297.36	\$82,200.57	\$0.00	\$24,096.79	22.66 %
Regular Programs - Secondary					
1000-1200-1000-55610-990 Secondary Public Tuition In-State	9,150.00	706.58	0.00	8,443.42	92.27 %
1000-1200-1000-55630-990 Secondary Private Tuition	9,150.00	8,832.93	0.00	317.07	3.46 %
Total Reg Programs - Secondary	\$18,300.00	\$9,539.51	\$0.00	\$8,760.49	47.87 %
Special Educ Instruction					
1000-2100-1000-51021-010 SpEd ET1 Salaries	3,364.47	2,429.64	0.00	934.83	27.78 %
1000-2100-1000-51230-010 SpEd Sub Salaries	100.00	0.00	0.00	100.00	100.00 %
1000-2100-1000-51500-010 SpEd Stipend	1,136.09	830.14	0.00	305.95	26.93 %
1000-2100-1000-52120-010 SpEd Health ETs	1,293.00	1,427.22	0.00	(134.22)	(10.38)%
1000-2100-1000-52121-010 SpEd Dental ETs	46.00	51.03	0.00	(5.03)	(10.93)%
1000-2100-1000-52200-010 SpEd Medi/FICA Stipend	16.47	11.97	0.00	4.50	27.32 %
1000-2100-1000-52220-010 SpEd Medi/FICA ETs	262.78	185.85	0.00	76.93	29.27 %
1000-2100-1000-52230-010 SpEd Medi/FICA Instr Subs	8.00	0.00	0.00	8.00	100.00 %
1000-2100-1000-52600-010 SpEd Unemp Stipend	10.45	2.25	0.00	8.20	78.46 %
1000-2100-1000-52620-010 SpEd Unemp ETs	19.88	26.75	0.00	(6.87)	(34.55)%
1000-2100-1000-52630-010 SpEd Unemp Instr Subs	2.00	0.00	0.00	2.00	100.00 %
1000-2100-1000-55800-010 SpEd Staff Travel Other	50.00	0.00	0.00	50.00	100.00 %
1000-2100-1000-56100-010 SpEd General Supplies	200.00	492.78	0.00	(292.78)	(146.39)%

Isle au Haut General Fund Budget Report

Report # 3108

Account Number / Description	Revised Budget 7/1/2011 - 6/30/2012	Reporting Period 7/1/2011 - 6/30/2012	Encumbrances 7/1/2011 - 6/30/2012	Amt Remaining 7/1/2011 - 6/30/2012	% Remaining 7/1/2011 - 6/30/2012
1000-2500-2330-55610-950 SpEd Elem Public Tuition In-State	4,284.00	7,496.12	0.00	(3,212.12)	(74.97)%
1000-2800-2110-53440-010 Soc Wk SpEd Contr Svcs	0.00	750.00	0.00	(750.00)	--
1000-2800-2140-53440-010 SpEd Psych Contr Svcs Elem	500.00	0.00	0.00	500.00	100.00 %
1000-2810-1000-51231-010 SpEd Summer Tutor Salaries	700.00	446.25	0.00	253.75	36.25 %
1000-2810-1000-52230-010 SpEd Summer Medi/FICA Tutors	10.00	6.47	0.00	3.53	35.30 %
1000-2810-1000-52630-010 SpEd Summer Unemp Tutors	0.00	4.09	0.00	(4.09)	---
total Spec Educ Instr	\$12,003.14	\$14,160.56	\$0.00	\$(2,157.42)	(17.97)%
Office of Special Education					
1000-2500-2330-51040-900 Spec Svcs Ofc Admin Salary	820.00	0.00	0.00	820.00	100.00 %
1000-2500-2330-51180-900 Spec Svcs Ofc Support Salary	351.00	175.50	0.00	175.50	50.00 %
1000-2500-2330-52240-900 Spec Svcs Ofc Medi/FICA Admin	12.00	0.00	0.00	12.00	100.00 %
1000-2500-2330-52280-900 Spec Svcs Ofc Medi/FICA Support	27.00	13.42	0.00	13.58	50.29 %
1000-2500-2330-52640-900 Spec Svcs Ofc Unemp Admin	16.00	0.00	0.00	16.00	100.00 %
1000-2500-2330-52680-900 Spec Svcs Ofc Unemp Support	6.00	1.62	0.00	4.38	73.00 %
1000-2500-2330-53440-900 Spec Services Ofc (Prorate)	20.00	20.00	0.00	0.00	0.00 %
1000-2500-2330-55800-900 Spec Svcs Ofc Staff Travel Other	75.00	0.00	0.00	75.00	100.00 %
total Special Educ Ofc	\$1,327.00	\$210.54	\$0.00	\$1,116.46	84.13 %
Other Instruction					
1000-4300-1000-51231-010 Reg Summer Tutor Salaries	700.00	0.00	0.00	700.00	100.00 %
1000-4300-1000-52230-010 Reg Summer Medi/FICA Tutors	10.00	0.00	0.00	10.00	100.00 %
total Other Instruction	\$710.00	\$0.00	\$0.00	\$710.00	100.00 %
Instr Staff Training					
1000-0000-2213-52510-010 Tuition Reimb Prof	150.00	0.00	0.00	150.00	100.00 %
1000-0000-2213-52520-010 Tuition Reimb ET	150.00	0.00	0.00	150.00	100.00 %
1000-0000-2213-53300-010 Training & Prof Dev Svcs	100.00	0.00	0.00	100.00	100.00 %
1000-0000-2213-55810-010 Staff Travel for Prof Dev	100.00	3.00	0.00	97.00	97.00 %
total Instr Staff Training	\$500.00	\$3.00	\$0.00	\$497.00	99.40 %
School Committee Services					
1000-0000-2310-51500-900 School Cmte Stipends	1,300.00	1,100.00	0.00	200.00	15.38 %
1000-0000-2310-52200-900 School Cmte Medi/FICA Stipends	100.00	84.15	0.00	15.85	15.85 %
1000-0000-2310-52600-900 School Cmte Unemp Stipends	19.00	10.12	0.00	8.88	46.73 %
1000-0000-2310-53400-900 School Cmte Other Prof Svcs	2,000.00	1,316.25	0.00	683.75	34.18 %
1000-0000-2310-53450-900 School Cmte Legal Services	500.00	0.00	0.00	500.00	100.00 %
1000-0000-2310-55200-900 School Cmte Liability Insurance	125.00	125.00	0.00	0.00	0.00 %
1000-0000-2310-55400-900 School Cmte Advertising	200.00	0.00	0.00	200.00	100.00 %
1000-0000-2310-58100-900 School Cmte Dues and Fees	95.00	77.00	0.00	18.00	18.94 %
1000-0000-2310-58140-900 School Cmte Conference Fees	250.00	0.00	0.00	250.00	100.00 %
1000-0000-2310-58150-900 School Cmte Fingerprinting Fees	55.00	0.00	0.00	55.00	100.00 %
1000-0000-2314-55000-900 Electns/Refmdm Postage, Advert, Printng	50.00	0.00	0.00	50.00	100.00 %
total School Committee Svcs	\$4,694.00	\$2,712.52	\$0.00	\$1,981.48	42.21 %

Isle au Haut General Fund Budget Report

Report

Account Number / Description	Revised Budget	Reporting Period	Encumbrances	Amt Remaining	% Remaining
	7/1/2011 - 6/30/2012	7/1/2011 - 6/30/2012	7/1/2011 - 6/30/2012	7/1/2011 - 6/30/2012	7/1/2011 - 6/30/2012
Office of the Superintendent					
1000-0000-2320-51040-900 Supt Ofc Admin Salaries	3,727.00	0.00	0.00	3,727.00	100.00 %
1000-0000-2320-51180-900 Supt Ofc Support Salaries	487.00	243.50	0.00	243.50	50.00 %
1000-0000-2320-52240-900 Supt Ofc Medi/FICA Admin	62.00	0.00	0.00	62.00	100.00 %
1000-0000-2320-52280-900 Supt Ofc Medi/FICA Support	37.00	18.63	0.00	18.37	49.64 %
1000-0000-2320-52640-900 Supt Ofc Unemp Admin	60.00	0.00	0.00	60.00	100.00 %
1000-0000-2320-52680-900 Supt Ofc Unemp Support	8.00	2.24	0.00	5.76	72.00 %
1000-0000-2320-53410-900 Asmt for Admin (Supt Ofc Prorate)	1,125.00	1,125.00	0.00	0.00	0.00 %
1000-0000-2320-55800-900 Supt Ofc Staff Travel Other	300.00	0.00	0.00	300.00	100.00 %
Total Superintendent Ofc	\$5,806.00	\$1,389.37	\$0.00	\$4,416.63	76.07 %
Central Services					
1000-0000-2500-51180-900 Cntrl Svcs Support Salaries	1,297.00	648.50	0.00	648.50	50.00 %
1000-0000-2500-52280-900 Cntrl Svcs Medi/FICA Support	99.00	49.61	0.00	49.39	49.88 %
1000-0000-2500-52680-900 Cntrl Svcs Unemp Support	20.00	5.97	0.00	14.03	70.15 %
1000-0000-2500-53410-900 Asmt for Admin (Cntrl Svcs Prorate)	125.00	125.00	0.00	0.00	0.00 %
Total Central Services	\$1,541.00	\$829.08	\$0.00	\$711.92	46.19 %
School Administration					
1000-0000-2400-55300-010 School Admin Communications	950.00	746.28	0.00	203.72	21.44 %
Total School Administration	\$950.00	\$746.28	\$0.00	\$203.72	21.44 %
Student Transportation					
1000-0000-2700-55130-900 Room/Board in Lieu of Transp	19,280.00	6,018.07	0.00	13,261.93	68.78 %
1000-0000-2700-55190-950 Student Transp by Indiv In Distr	7,400.00	6,830.78	0.00	569.22	7.69 %
1000-0000-2700-55200-900 Stu Transp Insurance	1,150.00	1,748.00	0.00	(598.00)	(52.00)%
1000-0000-2700-56260-900 Student Transp Motor Fuels	140.00	0.00	0.00	140.00	100.00 %
1000-0000-2750-55140-900 SpEd Transp by Company	216.00	354.00	0.00	(138.00)	(63.88)%
1000-0000-2750-55190-900 SpEd Transp by Indiv	1,800.00	2,275.00	0.00	(475.00)	(26.38)%
Total Student Transportation	\$29,986.00	\$17,225.85	\$0.00	\$12,760.15	42.55 %
Operations and Maintenance					
1000-0000-2600-55200-010 Operations Building Insurance	750.00	750.00	0.00	0.00	0.00 %
1000-0000-2600-56050-010 Operations Equipment & Furniture	150.00	249.99	0.00	(99.99)	(66.66)%
1000-0000-2600-56220-010 Operations Electricity	1,700.00	1,207.89	0.00	492.11	28.94 %
1000-0000-2600-56230-010 Operations Bottled Gas	500.00	562.93	0.00	(62.93)	(12.58)%
1000-0000-2600-56240-010 Operations Oil	3,500.00	3,584.90	0.00	(84.90)	(2.42)%
1000-0000-2610-51180-010 Custodial Regular Salaries	7,375.20	6,944.98	0.00	430.22	5.83 %
1000-0000-2610-52280-010 Custodial Medi/FICA Regular	564.20	531.28	0.00	32.92	5.83 %
1000-0000-2610-52680-010 Custodial Unemp Regular	67.86	70.33	0.00	(2.47)	(3.63)%
1000-0000-2610-56000-010 Custodial General Supplies	550.00	397.68	0.00	152.32	27.69 %
1000-0000-2620-54310-010 Repair & Maint Svcs	2,000.00	780.00	0.00	1,220.00	61.00 %
1000-0000-2620-56000-010 Repair & Maint General Supplies	260.00	0.00	0.00	260.00	100.00 %
Total Operations/Maint	\$17,417.26	\$15,079.98	\$0.00	\$2,337.28	13.41 %

Isle au Haut General Fund Budget Report

Report # 3108

Account Number / Description	Revised Budget 7/1/2011 - 6/30/2012	Reporting Period 7/1/2011 - 6/30/2012	Encumbrances 7/1/2011 - 6/30/2012	Amt Remaining 7/1/2011 - 6/30/2012	% Remaining 7/1/2011 - 6/30/2012
Contingency					
1000-0000-0000-59000-010 Contingency	4,500.00	0.00	0.00	4,500.00	100.00 %
Total Contingency	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.00 %
TOTAL EPS EXPENSE	\$204,031.76	\$144,097.26	\$0.00	\$59,934.50	29.37 %
TOTAL EXPENSE	\$204,031.76	\$144,097.26	\$0.00	\$59,934.50	29.37 %
Expense - Revenue	\$0.00	\$(78,408.81)	\$0.00	\$78,408.81	---