

ISLE AU HAUT SCHOOL COMMITTEE

January 20, 2017

Meeting Minutes

School Committee Members Present: Karen Teague, Kendra Chubbuck, Alison Richardson, Roz Santospago (via conference call)

Staff Present: Chris Elkington (via conference call)

Absent: Sue MacDonald

1. Call to Order and Declaration of a Quorum

Kendra opened the meeting and declared a quorum at 8:34 a.m.

2. Minutes

The Minutes from December 22, 2016 were reviewed. A Motion was made by Karen to accept the Minutes as amended. Vote: 4 in favor; 0 opposed.

3. Superintendent's Report

a. Tuition Student Update – At this time Chris has been unable to determine that the second student's residency is not Isle au Haut. We will pay the first portion of the tuition to GSA and Chris will work with GSA to determine who will be responsible for the remainder of the year's tuition.

b. Music Teacher Update – Chris has talked with Brooklyn and Sedgwick schools about advertising for a shared teacher position for next year and they have agreed. We can look into an artist in residency for this year. Rita is going to speak to a teacher who taught drums at the inter-island event about coming out to Isle au Haut.

c. Phys. Ed. Teacher Update – Karen and Rita have agreed that Phys. Ed. would be a volunteer position for the remainder of the year. Next year this could possibly be a contract position.

d. Criminal Checks for Volunteers – There is a service that does basic background checks for volunteers with no fingerprinting. This is only for volunteers that will work with the children with one of the teachers present.

4. Teacher's Report

See attached report from Rita MacWilliam dated January 20, 2017.

5. 2016-2017 Budget Adjustment/Revision

The 3% increase for the central office was not included in the 2016-17 budget. Chris asked that we allow this increase for Rhonda in the office. The budget line will be over, but we can adjust from another line. The board agreed to do this.

6. 2017-2018 Budget Development

Chris is going to put a draft budget together and would like to schedule a special meeting in the next couple of weeks to do a first review. The board agreed to meet on February 8, 2017 at

8:30 a.m. to discuss the budget.

7. Maintenance

Alison is going to schedule the energy audit for the school. She will try to schedule this on school break.

Luther Smith was available via telephone to discuss the repairs he will be doing at the school. He answered the board's questions and he will be starting work in the spring when the ground is thawed.

8. Student Handbook

Kendra and Rita are still working on revising the Student Handbook. They are going to meet and will have something for us to review at the next meeting.

9. New Business

Rita submitted a proposal for a science teacher in residence, Ryan Quinn, to come out for three days and do a project on weather. The dates would be January 24 through 26th with a presentation at the school on Thursday evening. The cost would be a total of \$1400. This would include \$300 a day for teaching and \$500 for transportation costs.

Alison made a Motion to approve the Science in Residency proposal for January 24th to January 26th. Vote: 4 in favor; 0 opposed.

We need to review the school calendar for next year at our next meeting. Also, Rhonda has been having difficulty with invoices from the Island Store. There is not enough detail for her to be able to tell which accounts the invoices are for. Roz, as the new store manager, will work on this.

The school is planning a ski trip in March. Rita is still working on the details.

The I LEAD Education Leadership conference offered by the Island Institute will be on March 28th and 29th in Belfast if any board members are interested in attending.

10. Citizens Comments

No citizens were present.

11. Adjourn

Kendra made a Motion to adjourn. Vote: 4 in favor; 0 opposed. The meeting was adjourned at 9:46 a.m.

Respectfully Submitted,

Karen Teague, Secretary