

# Isle au Haut Electric Power Company

## General Manager

### Job Description

The Isle au Haut Electric Power Cooperative (PoCo) seeks a General Manager to lead the Cooperative's operations. The position is part-time. Hours for the position are flexible and allow for other work on/off island if approved. As the Cooperative develops new customer installations and future power generation sources, the General Manager will be asked to assume further responsibility for that development with commensurate increase in compensation. Also the Town of Isle au Haut is nearing completion of a municipally owned fiber to the home network. There is opportunity for a motivated individual for training and billable work to service the on island internet infrastructure.

The Isle au Haut Electric Power Company (PoCo) serves the unbridged island of Isle au Haut, Maine ([www.isleauhautmaine.us](http://www.isleauhautmaine.us)). Isle au Haut lies in Penobscot Bay 5 miles from the Town of Stonington on Deer Isle. Isle au Haut has a year round population of 70 and an additional approximately 300 seasonal residents.

PoCo serves 125 customers with 143 meters. Power comes to the island via a submarine cable, connecting us to the Versant transmission and distribution grid in Stonington. PoCo purchases power on the open market through a competitive energy supplier. Currently all power purchased is from renewable sources.

The subsea cable was originally laid in 1983 and continues to function very well although a new replacement/redundant cable is planned for 2024-2025. Funding for the new cable has been secured.

PoCo also seeks to develop a solar array with battery storage to further support the island community's power needs as well as reducing the need to purchase power from the mainland grid. The solar array will work in conjunction with the subsea cable.

Housing on Isle au Haut for a general manager and family may well be available through the Isle au Haut Community Development Corporation (ICDC) ([www.isleauhaut.org](http://www.isleauhaut.org)) during Summer, 2024.

This is a unique opportunity for someone who wishes to live and work in a small community on one of Maine's most beautiful islands. Approximately half of the island is part of Acadia National Park. The island school serves pre-K through 8th grade students.

The General Manager's current responsibilities include:

### **OPERATIONS**

- Maintain on island assets (trucks, generator, fuel supply) and 9 miles of distribution line, transformers, substation, and submarine cable.
- Maintain inventory of medium and low voltage equipment
- Storm restoration 24/7
- Start/stop standby whole-island generator
- Maintain active government registration as a Federal vendor
- Track and file work orders
- Maintain list of off-island contractors for emergency response and contingencies

### **SAFETY**

- Have insulated equipment inspected and tested annually
- Develop and review protocols and standard operating procedures with on-call lineman
- Maintain and test non-contact voltage tester regularly

### **CUSTOMER SERVICE**

- Respond to member inquiries regarding new services and service issues
- Represent the cooperative in the community and at public meetings/hearings
- Assist billing and accounts manager as needed with regards to member issues

### **FINANCIAL**

- Review monthly financial statements and P&L with accounting manager
- Run the annual audit and delegate schedule of requests
- Prepare and present annual budget
- Grant writing and administration as opportunities present themselves
- Assure NEB accounting is correct and credits allocated per agreement

### **REGULATORY**

- Respond to MPUC requests in a timely manner (MPUC annual Report, 10 Year Climate Mitigation Plan, Stranded Costs)
- File rate changes in accordance with Maine statute 3502

### **LEGAL**

- Consult with MPUC attorney for procedural matters
- Consult with tax attorney for tax matters
- Assure compliance with State regulators

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Anyone interested in the position and wishing to learn more about the position and the community of Isle au Haut should send a current resume and request for telephone conversation to:

Bill Chamberlin - Board President

and/or

Bryan Carroll - General Manager

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35 Sycamore Drive  
Topsham, Maine 04645

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Isle au Haut, Maine 04645