

Isle au Haut School Board
Minutes of November 21, 2023

Members Present: Rita MacWilliam, Chair, Patricia Barter, Sharen Wilson, Kathie Fiveash

Staff Members Present: Dan Ross, Superintendent

The meeting was called to order at 4:04

Minutes of October 16 approved Kathie/Tricia 4-0

Superintendent's Report and Discussion Items

- Central Office staffing: Suzanne Schaum is the new Assistant to the Superintendent. Her email is sschaum@SU76.org. A receptionist position has been added.
- Financials: 1/3 of the budget has been expended on the school is on track. Budget Workshops have begun in Sedgwick and Brooklin.
- Maintenance: Heat pumps were fixed but the company left the trash. Dan would like photos and he will contact the company for removal. Dave will come out to install gutters.
- Policy: MSMA's recommendation is to have the must have policies taken from the Su76 Policy Book. Dan will get the list of policies and send the policies to Rita. She will distribute 1-2 to Kathy and Sharen (and Mike?) to go through and make suggestions. They will send them back to Rita who will get them ready for a 1st Read at the earliest Board Meeting. The Board will discuss and make any needed changes and the policies will go for 2nd read at the next Board Meeting for a formal vote to adopt. We will continue to bring forward policies for a 1st read at every Board meeting.

Teacher Resignation and Hiring Timeline

- The board voted to accept with regret Marcela Carroll's resignation. Sharen/Tricia 4-0. Rita will write a letter to Marcela from the Board.
- Action Items:

- Dan will contact Yvonne Thomas(207-594-9209) from TLC at the Island Institute to inform her of the vacancy and to offer suggestions for hiring.
- Dan will send Rita information about hiring: past announcements, application. Rita will share with members and return information to Dan for advertising.
- The vacancy will be listed in Serving Schools and local papers
- Applicants will be asked for letter of interest, application, transcripts, certification and 3 reference letters.
- A screening committee will be formed with 2 Board members, Lisa, Dan, town official, and a parent. Suggestions are Rita, Kathy, Tricia and Kyle.
- After a pool of applicants has been chosen to interview, the first meeting will be on Zoom. Final interviews will be on island with other island stake holders. Applicants will be asked to teach a lesson.
- The posting will be opened until a suitable candidate is found.
- The goal is to post early December.
- Items to determine:
 - Housing. Rita will contact Peggi and Bob Olney, ICDC.
 - Health insurance. Full payment for teacher; 80% for family.
 - Salary. Dan and Rita will determine a salary for Board approval.
- Other advertisement such as Instagram and Facebook are not encouraged, except if you are writing to people or groups you know.

Teacher's Report

- Ski trip. Trips need to be paid out of the pie account. The Board needs a monthly report on the balance in the account. A proposal will need to come to the Board.
- Katy Allgeyer. The Superintendent and Board need more information about her and her proposal for workshops. If she is a regular, she will need to be fingerprinted.
- The Board members and Dan will look for activities for the students. Ideas are bowling and rock climbing in Ellsworth. Please send ideas to Marcela.

Next meeting is on Monday, December 18 **at 4:00**. Please note the change in time.

Adjournment Kathy/Sharen. The meeting adjourned at 5:17.

Respectfully submitted, Rita G. MacWilliam